

**MINUTES OF THE MEETING OF LOWER WINTERBORNE PARISH COUNCIL HELD ON
TUESDAY 15th July 2025, COMMENCING 7PM, AT WINTERBORNE KINGSTON VILLAGE
HALL**

Present: Cllrs H Andrews, R Allcock, S Hart, L Luxford, K Langdown, C Pitman and D Knapp

Chair: R Jessopp

Clerk: Mrs Alison Clothier

Also present: Cllr Parker, 7 members of public

Public Participation

The following points were raised:

- Appreciation was expressed for the success of the Summer Fayre. The Parish Council extended their thanks to all those who helped organise and deliver the event.
- Concern was raised regarding a fire engine experiencing difficulty accessing Broad Close due to vehicles parked on the mini roundabout. The Parish Council will raise this issue with the Housing Association.

1 Declaration of Interest and requests for dispensations

25.130 There were none.

2 Apologies

25.131 There were no apologies

3 Minutes of the Meetings held on 17th June 2025

25.132 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Pitman proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Andrews and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

4 Matters arising from those minutes for report only

25.133 The Clerk's Report was circulated in advance of the meeting. The path from Winterborne Meadows to Broad Close has been cut back.

5 Dorset Councillors' Reports

25.134 Nothing to report.

6 Finance

25.135 To confirm payment of accounts

The following payments had been requested:

Date	Payee	Description	Chq No	Total Amo	VAT	Net	Invoice Num
01.07.25	Dorset Council	Non Domestic Rates Bill June	DD	£150.00	£0.00	£150.00	850051444
03.07.25	EON Next	June Hub Electricity charges	DD	£56.58	£2.69	£53.89	
24.06.25	Mike Peat Tree Surgeon	Removal of ash tree from play area	BACS 453	£400.00	£0.00	£400.00	1323
01.07.25	Rejuvenate	Email hosting June 2025	BACS 454	£14.83	£2.47	£12.36	28078
		Hub alarm and broadband - June 2025	BACS 455	£66.12	£11.02	£55.10	GP 00115840
02.07.2025	Dorset Council	Waste collection June 2025	BACS 456	£15.61	£0.00	£15.61	2800457796
13.07.2025	Can I Cut It	Allotment Field maintenance	BACS 457	£150.00	£0.00	£150.00	349
04.07.25	MP Gardening	May WK Grass Cutting	BACS 458	£1,162.50	£0.00	£1,162.50	Month 10
10.07.25	Sutcliffe Play South West	Goal nets and 2 replacement cradle seats	BACS 459	£597.82	£113.00	£484.82	7537/7538
15.07.25	A Clothier	June 2025 wages, including mileage, phone, Hub expenses	BACS 460	£605.51	£9.71	£595.80	
15.07.25	HMRC	PAYE July 2025	BACS 461	£125.80	£0.00	£125.80	
15.07.25	DC Pension Fund	July 2025 pension contributions	BACS 462	£183.15	£0.00	£183.15	
30.06.25	Epic Print	Neighbourhood Plan printing	BACS 463	£312.00	£36.00	£276.00	272785
27.06.25	Winterborne Kingston Youth Club	Village Fair Expenses	BACS 464	£239.50	£39.92	£199.58	
		Supply posts and install play panels	BACS 465	£200.00	£0.00	£200.00	350
13.07.2025	Can I Cut It	Install spinner supply grass mat	BACS 466	£350.00	£0.00	£350.00	351
13.07.2025	Can I Cut It	Install slide, supply grass mats	BACS 467	£675.00	£0.00	£675.00	352
14.07.2025	Keith Langdown	Replacement padlock	BACS 468	£29.06	£4.65	£24.41	
		Total requested from Precept					£5,333.48

The total payments requested for July were £5333.48.

Cllr Luxford proposed the payments are made. This was seconded by Cllr Knapp and agreed unanimously.

25.136 To confirm the reconciliation of accounts, income and position against budget

A copy of the reports had been issued to members prior to the start of the meeting. There were no questions.

The reconciliation of accounts and position against budget were accepted.

Parish Council Income

Date	Description	Folio	Total	VAT	Rents	Income	Hub	Receipts	Precept	Interest	Interment fees	Headstones	Purchases
07.04.25	Tractor Shed Rent		65.00		65.00								
25.04.25	Precept - WK and Anderson		21526.50						21526.50				
25.04.25	Precept - Winterborne Zelston (in error)		2575.00			2575.00							
28.04.25	Hub Income - M Cowans		15.00				15.00						
06.05.25	Grassby and Sons - Susan Webber		60.77										60.77
07.05.25	Tractor Shed Rent		65.00		65.00								
08.05.25	Hub Income - A Wintmore		28.00				28.00						
14.05.25	Hub Income M Clemens		10.00				10.00						
29.05.25	Haven Memorials - Morris		141.00										141.00
02.06.25	Hub Income L Luxford		15.00				15.00						
02.06.25	Bank Interest		246.41							246.41			
09.06.25	Tractor Shed Rent		65.00		65.00								
16.06.25	Hub Income - Revive Theatre		40.00				40.00						
26.06.25	VAT rebate		2773.27	2773.27									
07.07.25	Hub Income - K Egan		14.00				14.00						
07.07.25	Tractor Shed Rent		65.00		65.00								

7. To receive the following reports

25.137 Speed Watch – there was no report

25.138 Hub

- The focus was on the recent Summer Fair weekend. The village and surrounding community enjoyed a fantastic day with a great atmosphere and very positive feedback. Thanks were extended to everyone who contributed to the success of the event. A total of £946.39 was raised. In addition, the Hub Committee has been awarded £10,000 by Dorset Council towards the Hub Path project.
- It was reported that the Community Hub caught fire in the early hours of the 15th July. The cause has been identified as an electrical fault – a wire running beneath the floor shorted, resulting in an electrical fire. Thankfully, no one was hurt, although the building has sustained significant damage. All PAT testing was up to date.
- Three quotes had been obtained for the Hub Path prior to the fire, ranging from £8,850 to £13,500. The contractor who submitted the lowest quote has confirmed that the price still stands and includes ducting for the electrical cables. Subject to approval, work could begin as early as September. It was agreed that the project should proceed. Current funding includes £2,800 raised through fundraising and the £10,000 grant from Dorset Council. Additional costs for a gate are expected but overall funding is considered sufficient.
- It was agreed to proceed with the Hub Path works in good faith, assuming that insurance will cover the rebuilding or replacement of the Hub. Cllr Knapp proposed accepting the quote for £8850, seconded by Cllr Luxford with all in agreement.
- The Parish Council gave sincere thanks to the resident who raised the alarm and contacted the fire brigade. The incident has already been reported to the insurance company. The fire investigation team and Dorset Council's Building Control have attended the site. The building has been secured with Heras fencing.

25.139 Flood Watch

Nothing to report

25.140 Play Area and Recreation Ground

The equipment has been installed and will be up and running for the school holidays.

8. Planning Applications

25.141 There were none.

9 Items for Action and Resolution

25.142 To consider progress on the Neighbourhood Plan

The consultation closed at the weekend and there will be an update. Positive comments have been received on the effort going in to the

11. Parish Councillors' reports not covered by item 7

25.143 Cllr Jessopp – The Parish Council has been approached by Sturminster Marshall Parish Council to provide a share of the cost of the Clerk's SLCC membership. Based on population size this would be

a quarter of the value at £47.50. This was proposed by Cllr Jessopp and seconded by Cllr Knapp with all in agreement.

25.144 Cllr Pitman reported that wide vehicles travelling to Anderson are being obstructed by overgrown vegetation. Cllr Parker will contact the relevant residents to request that they address the issue.

25.145 Cllr Andrews – asked whether a date has been confirmed for the implementation of the 20mph zones, as the existing 30mph signs are currently obscured. A concern was also raised about the hedge near the Post Office and requested that Dorset Council be asked to contact the landowner to cut it back to the fence line.

Action: Clerk to report hedge at West Street to Dorset Council

12. Correspondence receive since the agenda was set

25.129 There was none

13. Items for the September agenda

- Hub
- 20mph zones

There being no further business, the meeting closed at 19.25

Reconciliation of Accounts - July 2025					
Balance b/fwd as at 31.03.25					£80,384.11
	Add:		Income to date		£27,704.95
	Less:		Expenditure to date		£14,167.45
Balance as at 09.07.25					£93,921.61
	Current Account		589446	£22,054.77	
	Business Saver Account		10002356	£74,424.78	
					£96,479.55
Add:	Uncleared income				
					0.00
Less:	Uncleared cheques				
03.07.25	EON Next	June Hub Electricity charges	DD	£56.58	
01.07.25	Rejuvenate	Email hosting June 2025	BACS 454	£14.83	
04.07.2025	BT	Hub alarm and broadband - June 2025	BACS 455	£66.12	
02.07.2025	Dorset Council	Waste collection June 2025	BACS 456	£15.61	
	Can I Cut It	Allotment Field maintenance and playpark fence post	BACS 457	TBC	
04.07.25	MP Gardening	May WK Grass Cutting	BACS 458	£1,162.50	
	Sutcliffe Play South West	Goal nets and 2 replacement cradle seats	BACS 459	TBC	
15.07.25	A Clothier	June 2025 wages, including mileage, phone, Hub expenses	BACS 460	£621.35	
15.07.25	HMRC	PAYE July 2025	BACS 461	£125.80	
15.07.25	DC Pension Fund	July 2025 pension contributions	BACS 462	£183.15	
30.06.25	Epic Print	Neighbourhood Plan printing	BACS 463	£312.00	
					£2,557.94
Balance as at 09.07.25					£93,921.61
		Difference check			£0.00

Lower Winterborne Budget Year to 31st March 2026

Jul-25

	2025/26 Budget	Actual	Committed	Balance				
Receipts								
Cemetery	500.00	201.77		-298.23				
Community Hub		122.00		122.00				
Miscellaneous Income	100.00	2575.00		2475.00				
Account interest		246.41		246.41				
Rent	1332.00	260.00		-1072.00				
Precept - Winterborne Kingston and Anderson	43053.00	21526.50		-21526.50				
Vat recovered		2773.27						
Total Income	44985.00	27704.95	0.00	-20053.32	0.00			
Payments								
Clerk's wages	7800.00	2517.48		-5282.52	Balance b/fwd from 31.03.25		80384.11	Monies held in bank
Pension	1700.00	829.44		-870.56				£96,479.55
Clrs Expenses	100.00	0.00		-100.00	Income to date for current year	27704.95	Add:	
Training	400.00	0.00		-400.00	Balance	108089.06	Income not cleared	£0.00
Clerk's mileage	200.00	60.84		-139.16	Less:			
Hall hire	200.00	0.00		-200.00				
Stationery	250.00	0.00		-250.00				
Postage	60.00	1.70		-58.30	Earmarked Funds:		Less:	
Telephone	200.00	45.00		-155.00	River Maintenance	550.00	Cheques not cleared	-£2,557.94
Computer	500.00	200.15		-299.85	Fingerpost repairs	2470.00		
Subscription fees	390.00	396.84		6.84	Winterborne Kingston			
Insurance	1800.00	0.00		-1800.00	Playground Repair/replacement Fund	8871.33		
Audit fees	450.00	150.00		-300.00	Allotment Field	1600.01		
Advertising	50.00	0.00		-50.00	Cemetery Maintenance	8734.77		
Finger posts	50.00	0.00		-50.00	Grass cutting	10350.00		
Defibrillators	1000.00	0.00		-1000.00	Village Events	4472.24		
Contingencies	1000.00	2575.00		1575.00	Refurb bus shelter	4228.00		
Electoral Expenses	0.00			0.00	Dog bins	450.00		
Winterborne Kingston				0.00	Best Kept Village awards	292.00		
General Asset Maintenance	1800.00			-1800.00	Electoral expenses	1500.00		
Water	300.00			-300.00	Pest Control	2320.00		
Pest Control	0.00			0.00	Village gates	2600.00		
Grass cutting and hedge cutting	15000.00	4650.00		-10350.00	Speed Watch	613.77		
Allotment Field	2000.00	399.99		-1600.01	Replacement SID	4285.00		
Play area inspection	60.00			-60.00	Village contingency fund	2239.09		
Play equipment repairs/repl	3500.00	460.67		-3039.33	Neighbourhood Plan	4694.80		
Community Hub	3000.00	1043.99		-1956.01	The Hub	12373.58		
Notice board replacement	500.00			-500.00	Anderson			
Bus Shelter	0.00			0.00	Village contingency fund	340.06		
Village contingency fund	725.00			-725.00	Poor weather contingency	700.00		
Village Events	0.00			0.00	TOTAL		73684.65	Earmarked funds
Community Speed Watch	100.00			-100.00				-73684.65
Village gates	0.00			0.00				
Dog bins	0.00			0.00				
Cemetery Maintenance	0.00			0.00				
Speed Indicator Device	0.00			0.00				
Neighbourhood Plan	1000.00	315.00		-685.00	Expenses for current year to date			
Trees	500.00	400.00		-100.00				
Winterborne Anderson				0.00				
Village contingency fund	250.00			-250.00				
Poor weather contingency	100.00			-100.00	General Reserves		20236.96	20236.96
Recoverable VAT		121.35		121.35				0.00
Total Payments	44985.00	14167.45	0.00	-30817.55	0.00			
Income less expenses	0.00	13537.50	0.00	10764.23				